

**LAFAYETTE CENTRAL SCHOOL**  
**5955 US Route 20**  
**LaFayette, New York 13084**

**BOARD OF EDUCATION**  
**REORGANIZATIONAL MEETING - *AMENDED***  
**Minutes - July 11, 2013**

**I. Pledge of Allegiance**

**II. Roll Call**

The Reorganizational Meeting of the LaFayette Board of Education was held on Thursday, July 11, 2013, in the LaFayette School District Office. The meeting was called to order by President Keefe at approximately 5:35 p.m. Present were Trustees Akl, Dodge, LaCava, Scofield, and Sofranko. Also in attendance were Board Clerk Munnell and Administrators Diane Ellsworth and Greg Bump

Trustee Whitney was excused for the meeting

**III. Administration of Oath of Elected Board Members and Superintendent**

Jim Keefe and Tom Scofield were sworn in as Trustees by Superintendent Tigh and Superintendent Peter Tigh was sworn in by Trustee Keefe.

**IV. Election of Officers**

A. President

Trustee LaCava nominated Thomas Scofield as President. Trustee Dodge seconded the nomination. Other nominations were taken and Vice President Sofranko nominated James Keefe as President. Trustee Akl seconded the nomination.

Vote for Scofield

Yes – 3            No – 3                            Abstain – 0

Vote for Keefe

Yes – 3            No – 3                            Abstain – 0

Trustees Scofield and Keefe held a short caucus and came to a decision.

Trustee LaCava nominated Thomas Scofield as President. Trustee Dodge seconded the nomination. Thomas Scofield was voted in as President.

Motion Carried            Yes – 6            No – 0                            Abstain – 0

Superintendent Tigh swore Thomas Scofield in as President of the Board of Education.

B. Vice President

Trustee LaCava nominated James Keefe as Vice-President. Trustee Dodge seconded the nomination. There were no other nominations. James Keefe was voted in as Vice-President.

Motion Carried            Yes - 6            No - 0                            Abstain – 0

President Scofield swore James Keefe in as Vice-President of the Board of Education.

**V. Appointment of Officers for School Year 2013-2014**

On the recommendation of President Scofield, motion by Trustee LaCava, seconded by Vice President Keefe to approve items below.

- A. Clerk of the Board – Sarah Munnell
- B. District Treasurer – Michelle Cretaro
- C. Tax Collector – Kimberly Reppi, LaFayette M&T Bank & Trust and/or successor Branch Manager
- D. Claims Auditor – Kim Reppi
- E. Independent Auditor – D’Arcangelo & Co. LLP
- F. Internal Auditor - TBD

Motion Carried          Yes - 6          No - 0          Abstain - 0

**Administration of Oath to Clerk of the Board**

President Scofield swore Sarah Munnell in as Clerk of the Board.

**VI. Other Appointments for School Year 2013-2014**

On the recommendation of President Scofield, motion by Trustee LaCava, seconded by Vice President Keefe to approve items below.

- A. School Attorney - Ferrara, Fiorenza, Larrison, Barrett, & Reitz
- B. Insurance Agent of Record – Haylor, Freyer and Coon, Inc.
- C. School Physician – Family Health Center of Tully – Dr. Ahmad Mehdi
- D. Attendance Officers
  - 1. Grimshaw School – Greg Bump
  - 2. LaFayette High School – Jennifer Blossey
  - 3. Onondaga Nation School - Diane Ellsworth
  - 4. Big Picture School – Susan Osborn
- E. Purchasing Agent – David Klem, Interim/Tiffany Nesbitt-effective 8/26/13
- F. Payroll Certification – Peter A. Tigh
- G. Records Officers:
  - 1. Records Access Officer – Peter A. Tigh
  - 2. Records Management Officer – D. Klem, Interim/T. Nesbitt-effective 8/26/13
  - 3. Representative for Cooperative Worker's Compensation Board of Directors – D. Klem, Interim/T. Nesbitt-effective 8/26/13
  - 4. Representative for Cooperative Health Trust Board of Directors- D. Klem, Interim/T. Nesbitt-effective 8/26/13
- H. Lead Evaluator Training Certification
  - 1. Jennifer Blossey
  - 2. Greg Bump
  - 3. Paula Cowling
  - 4. Diane Ellsworth
  - 5. Susan Osborn
  - 6. Peter Tigh
  - 7. Tiffany Nesbitt
- I. Extra Classroom Activity Accounts:
  - 1. LaFayette High School
    - a. Jennifer Blossey - Comptroller
    - b. Tiana Poplawski - Treasurer

2. Onondaga Nation School
  - a. Diane Ellsworth – Comptroller
  - b. Mackenzie McElhannon - Treasurer
3. C. Grant Grimshaw School
  - a. Greg Bump - Comptroller
  - b. Sarah Munnell - Treasurer
- J. Official Bank Depository – M & T Bank and Trust, LaFayette Branch, Citizens Bank, School Employees of CNY Federal Credit Union, J P Morgan Chase
- K. School Newsletter Editor – Rita Bush
- L. Official Newspaper – Post Standard
- M. Equal Employment Opportunity Officer and Title IX – Peter A. Tigh
- N. DASA – Dignity for All Students Act
  1. Jennifer Blossey – High School
  2. Susan Osborn – Big Picture
  3. Greg Bump – Grimshaw School
  4. Diane Ellsworth – Onondaga Nation School
- O. Title IV and Section 504 Compliance Officer – Peter A. Tigh
- P. Asbestos Officer – James Kesler
- Q. Right to Know Officer – D. Klem, Interim/T. Nesbitt-effective 8/26/13
- R. Investment Officer – D. Klem, Interim/T. Nesbitt-effective 8/26/13
- S. Approval of Budget Transfers – Peter A. Tigh
- T. Legislative Liaison – Tom Scofield and Patti Sofranko
- U. CSE and CPSE Chairperson and Committee Members – 2013-2104  
CSE/CPSE Chairperson (all buildings) – TBD; CSE Chairperson (ONS) – TBD; CSE Chairperson (GS) – TBD; CSE Chairperson (HS) – TBD; **CSE Chairperson (BP)**  
Special Education Teachers – Kristen Reardon, Kelly Szrama, Nicole Hutson, Teresa Miller, Diane Pratt, Marie Dow, Alison Bristol, Linda Callahan, Tom Turner, Greg Scott, Chris Baker, Lisa Jasinski, **James Graham**  
School Psychologists – Providers-Michelle Storie, Tara Spicer; Intern-Sara Dool  
Parent Representative – Karen Ann Rosinsky
- V. Other CSE and CPSE Appointments for School Year 2013-2014:  
Related Service Providers – Speech: Marie Hayes, Lori Mucha, Hannah Myrdek, BOCES Provider-TBA  
Occupational Therapist: Rosalie Bartolomeo  
Physical Therapist: BOCES Provider-TBA  
Social Workers/Counselors - Ted Merante, Bob Risavi, Lorrie Tanner, Kristeen Cool, Bill O’Leary
- W. Regular Meeting Dates for Board of Education for 2013-2014 (attached)
- X. Reorganizational Chart – 2013-2014 – Policy #4212 (attached)
- Y. Authorization for mileage reimbursement at IRS rate
- Z. Application Approval Officer for Free and Reduced School Lunch Applications
  1. Robert Kennedy - LCS District and OCS District
  2. Diane Ellsworth - ONS

AA. Authorization for Petty Cash:

<u>Location</u>	<u>Amount</u>	<u>Department</u>	<u>Custodian</u>
1. LaFayette High School	\$ 35.00	School Lunch	R. Kennedy
2. Grimshaw School	\$ 20.00	School Lunch	R. Kennedy
3. Onondaga Nation School	\$ 10.00	School Lunch	R. Kennedy
4. Onondaga High School	\$ 35.00	School Lunch	R. Kennedy
5. Wheeler Middle School	\$ 15.00	School Lunch	R. Kennedy
6. Rockwell Elementary School	\$ 10.00	School Lunch	R. Kennedy
7. Big Picture School	\$ 10.00	School Lunch	R. Kennedy
8. District Office	\$100.00	District Office	K. Reppi
9. Grimshaw School	\$100.00	Main Office	G. Bump
10. LaFayette Jr.-Sr. High School	\$100.00	Main Office	J. Blossey
11. Onondaga Nation School	\$100.00	Main Office	D. Ellsworth
12. Big Picture School	\$100.00	Main Office	S. Osborn
13. Transportation Department	\$100.00	Trans. Office	D. Sawkins
14. Maintenance Department	\$100.00	Mtnce. Office	J. Kesler

BB. Bonded Personnel for School Year 2013-2014

1. Treasurer - \$1,000,000
2. Tax Collector - \$1,000,000
3. Extraclassroom Activity Treasurer at High School - \$100,000
4. Claims Auditor/Deputy Treasurer - \$1,000,000
5. Blanket Bond - \$100,000 per employee

CC. Other Annual Appointments:

1. Coordinator of Athletics – Jeremiah Kelly
2. After School Coordinator – ONS – Mackenzie McElhannon
3. District Head Nurse – Paula Bush
4. District Chemical Hygiene Officer – Michael Picciotti
5. District Buildings Webmaster – Karen Grimm, Amy Kimm, Kym Weil, Patsy McElhannon, Sarah Munnell, JoAnne Powless
6. 10-month Substitute Teacher Coordinator – Ann Doyle, Patsy McElhannon, Charmaine Booth
7. Director of Guidance – Bill O’Leary
8. GradPoint – Maura Daly-Picciotti

Motion Carried          Yes - 6          No - 0          Abstain – 0

**VI. Other Items**

On the recommendation of President Scofield, motion by Vice President Keefe, seconded by Trustee LaCava to approve items below.

- A. Reaffirmation of Policy on Affirmative Action
- B. Authorization of LaFayette Central School Board Member attendance at State and National Conventions, including expenses, within budget for School Year 2013-2014

- C. Authorization of LaFayette Central School Board of Education membership with Board of Education review in:
1. New York State School Boards Association
  2. Rural Schools Program
  3. Onondaga-Madison School Boards Association
  4. CNY School Study Council/School Boards Institute

Motion Carried            Yes - 6            No - 0            Abstain – 0

**VII. Adjournment**

Motion by Trustee Dodge, seconded by Trustee LaCava to adjourn the meeting at approximately 6:05 p.m.

Motion carried            Yes - 6            No - 0            Abstain - 0

Respectfully submitted,

Sarah Munnell  
District Clerk