

LaFayette *Central School District*

2016-2017
Directory/Calendar

Mission Statement

The mission of the LaFayette School District through the combined efforts of community, parents/guardians and teachers is to develop an environment for each student which will create a positive self-image, a life-long interest in learning, an atmosphere for high academic achievement, foster an understanding and appreciation of cultural diversity, gender equity, stress tolerance and respect for others, so that students become responsible and productive members of society.

Beliefs of the LaFayette School District

We believe that:

- ◆ Education should foster a lifelong interest in learning.
- ◆ Teachers should provide an environment that creates a positive self-image.
- ◆ Students should strive to become productive and responsible members of society.
- ◆ Students should accept individual differences and be tolerant and respectful of others
- ◆ Students should strive for high academic achievement.
- ◆ Parents/guardians bear the primary responsibility for the welfare of their children.
- ◆ All students should develop an understanding of and appreciation for cultural diversity. Students should endeavor to become critical thinkers and effective communicators.
- ◆ Educating students is the combined efforts of community, parents/guardians and teachers.

These beliefs were adopted by the Board of Education on June 8, 1993.

2016-17 Board of Education



Mark Johnson, President
mjohnson@lafayetteschools.org
Term: 2014-2017



Janine LeBlanc
jleblanc@lafayetteschools.org
Term: 2016-2017



Stephanie Dow, Vice President
sdow@lafayetteschools.org
Term: 2016-2019



Michael LaCava, Trustee
mlacava@lafayetteschools.org
Term: 2014-2017



Gary Oelkers, Trustee
goelkers@lafayetteschools.org
Term: 2016-2019



Tom Scofield, Trustee
tscofield@lafayetteschools.org
Term: 2016-2017



Mark Whitney, Trustee
mwhitney@lafayetteschools.org
Term: 2015-2018

Board of Education Meetings

The Board of Education (B.O.E.) meetings are held on the second and fourth Thursday of each month, at the The Big Picture School Commons Area, unless otherwise noted. The meetings begin promptly at 5:30 p.m. with the adoption of the previous agenda meeting minutes. Time is set aside (oral communications) for the public to address the Board. An agenda is posted on the Monday prior to the Board of Education meeting at the District Office, each School Building, the Post Office and on the District Website. The agenda and materials are posted on the District Website 72 hours before the meeting is to be held. All meetings are open to the public.

Tax Code

When filing your State Income Tax form, please be certain to fill in the LaFayette Central School District Tax Code number (325) in the appropriate space provided. School Aid will be affected if the school district or code number is incorrect or is missing. You must enter the name and code number of the public school district located in the county where you were a resident on December 31, 2013.

This information applies even if you were:

- ◆ Absent temporarily.
- ◆ If the school your child attended was not in your school district.
- ◆ If you had no children attending school.

Where To Go

MAIN OFFICE:

Visitor's Pass
Locker Problems
Lost and Found
P.A. Announcements
Student Activities
Bus Transportation
Suspension
Assignments

GUIDANCE OFFICE:

Academic, Career, Behavior & Personal Guidance
College Information
Transfers
Student Records/Grades
Working Papers
Transcripts

HEALTH OFFICE:

Sick in School
Accident Report
Late Arrival
Early Dismissal
Return from Absence

Do You Have A Concern?

If you wish to see school personnel, please make an appointment before going to school.

Concerns should be discussed first with:

Teacher, Coach, or other school employee;
If unresolved, to: Building Principal;
If unresolved, to: Superintendent;
If unresolved, to: Board of Education.

Visitors To The Schools

We welcome families and community members to visit our buildings. Our expectation is that all visitors be mindful of our schools as places of learning and that the policies and procedures for each building be respected. Administrators are responsible for all visitors and the following rules apply:

- ◆ A visitor is anyone who is not a student or regular staff member.
- ◆ Visitors must report to the Main Office upon arrival, register and display name tags when requested. These identification tags must be worn for the duration of the visit.
- ◆ Classroom visitations require advance notification to minimize class disruption. Teachers will be unable to engage in individual discussion during class time.
- ◆ Unauthorized visitors will be reported to the administration and will be asked to leave. Law enforcement may be notified, if necessary.

All visitors must abide by the rules for public conduct contained in the Code of Conduct.

Visits By Parents/Guardians

If you would like to visit a classroom, we ask that you contact the teacher at least 24 hours in advance and please sign in at the Main Office upon arrival. We encourage parents/guardians to attend Open House and all extra-curricular events in which their son/daughter participates. We also encourage parents/guardians to become active in the Parents' Group. Please check the School District events calendar for meeting dates and times.

SEPTEMBER



Notes:

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

28

29

30

31

1

Staff Development

2

NO SCHOOL

3

4	5 LABOR DAY NO SCHOOL	6 Staff Development Day	7 First Day for Students	8 BOE Meeting	9	10 ACT Test
11	12 GAPS Meeting 6:30pm	13	14	15 ONS Picture Day GS Curriculum & Band Info Night , 6-7:30pm	16 Pep Rally (HS) Homecoming	17
18	19	20 ONS Welcome Back Dinner 5:30pm ONS Open House 6:30- 7:30pm	21	22 BOE Meeting	23	24
25	26 HS Picture Day	27	28 Half Day for Students 11:30am Dismissal Staff Development	29	30	1 1:● 9:● 16:○ 23:◐ 30:●

GRIMSHAW ELEM
PH: 315-677-3152

JR/SR HIGH
PH: 315-677-3131

ONONDAGA NATION
PH: 315-469-6991

BIG PICTURE
PH: 315-504-1000

DISTRICT OFFICE
PH: 315-677-9728

BUILDINGS & GROUNDS
PH: 315-677-7725

TRANSPORTATION
PH: 315-677-9700

OCTOBER



Notes:

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

25

26

27

28

29

30

1

SAT Test

2	3 GAPS Meeting, 6:30pm	4	5	6 Junior/Senior High Open House End of 5-week Marking Period Financial Aid Night	7 Staff Development Day NO SCHOOL	8
9	10 COLUMBUS DAY NO SCHOOL (GS/HS/BP)	11	12	13 BOE Meeting	14 Progress Reports Mailed	15
16	17 GS Picture Day	18 GS Picture Day	19 PSAT Test	20	21 ONS Picture Re-take Day 7 & 8 Grade Halloween Dance	22 ACT Test
23	24	25	26	27 BOE Meeting	28 GS/ONS Half Day for Students Dismissal at 11:30am Parent/Teacher Conferences	29 9:◐ 16:● 22:◐ 30:●
30	31 GS/ONS Half Day for Students Dismissal 11:30am Parent/Teacher Conferences GS Halloween Parade 10:15am					

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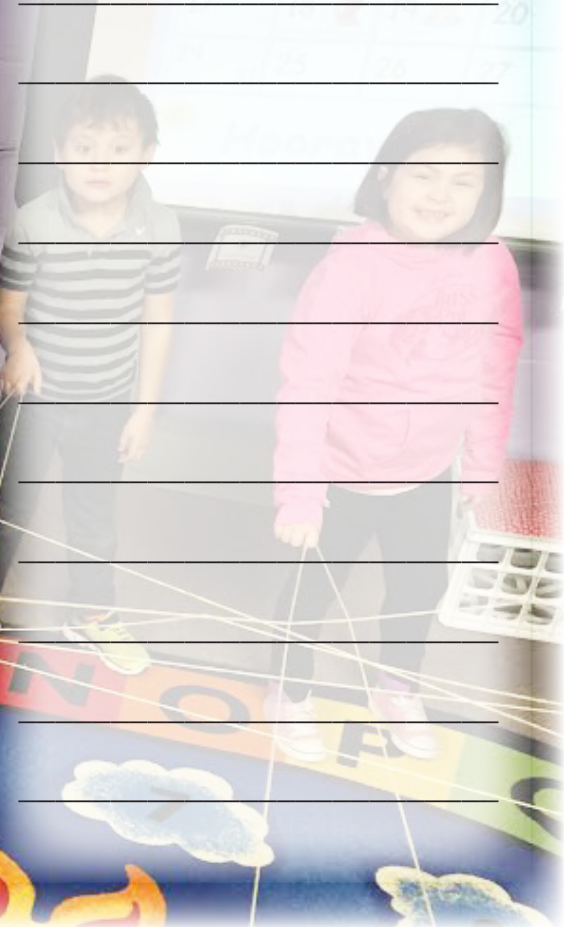
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TRANSPORTATION
PH: 315-677-9700

NOVEMBER

Notes:



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

30

31

1

2

3

4

5

SAT Test

6	7 GAPS Meeting, 6:30pm	8	9	10 End of 10-week Marking Period BOE Meeting HS Picture Re-Take Day	11 VETERAN'S DAY NO SCHOOL	12
13	14	15	16	17 Progress Reports Mailed	18	19
20	21	22 GS Picture Re-take Day ONS Harvest Dinner	23 Half Day for Students/Staff 11:30 Dismissal	24 HOLIDAY RECESS NO SCHOOL	25 HOLIDAY RECESS NO SCHOOL	26
27	28	29	30	1	2	3 7:☾ 14:○ 21:☾ 29:●

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DECEMBER



Notes:

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

27

28

29

30

1

BOE Meeting

2

3

SAT Test

4	5	6	7 GS Holiday Concert, HS 7pm	8	9 Half Day for Students Dismissal at 11:30am Staff Development	10 ACT Test
11	12	13	14 ONS Winter Concert, 6pm	15 HS Concert 7pm BOE Meeting	16 End of 15-week Marking Period	17
18	19	20	21	22 Progress Reports Mailed	23 Day of Giving (HS)	24
25	26 HOLIDAY RECESS NO SCHOOL	27 HOLIDAY RECESS NO SCHOOL Fire Inspection	28 HOLIDAY RECESS NO SCHOOL	29 HOLIDAY RECESS NO SCHOOL	30 HOLIDAY RECESS NO SCHOOL	31 7:☾ 13:○ 20:☾ 29:●

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JANUARY

Notes:



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

1

New Year's Day

2

HOLIDAY RECESS
NO SCHOOL

3

School Re-Opens

4

5

6

7

8	9	10	11	12 BOE Meeting	13	14
15	16 MARTIN LUTHER KING JR. BIRTHDAY NO SCHOOL	17	18	19	20	21 SAT Test
22	23	24 Regents Exams	25 Regents Exams	26 BOE Meeting Regents Exams	27 Half Day for Students Junior High Career Fair End of 20-week Marking Period Regents Exams	28 Senior High Science Olympiad Regional Competition
29	30	31	1	2	3	4 5:☾ 12:◯ 19:☾ 27:●

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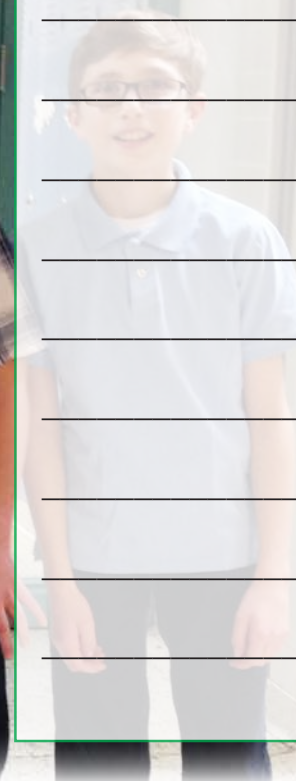
BUILDINGS & GROUNDS
PH: 315-677-7725

TRANSPORTATION
PH: 315-677-9700

FEBRUARY



Notes:



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

29

30

31

1

2

Progress Reports Mailed

3

Half Day for Students
Dismissal at 11:30am
Professional Development

4

5	6	7	8	9 BOE Meeting	10	11
12	13	14	15	16	17	18
19	20 PRESIDENT'S DAY WINTER RECESS NO SCHOOL - GS/HS/BP	21 WINTER RECESS NO SCHOOL - GS/HS/BP	22 WINTER RECESS NO SCHOOL - GS/HS/BP	23 WINTER RECESS NO SCHOOL - GS/HS/BP	24 WINTER RECESS NO SCHOOL - GS/HS/BP	25
26	27 Dr. Suess Week at Grimshaw	28 Dr. Suess Week at Grimshaw	1	2	3	4 3:☾ 10:○ 18:☾ 26:●

GRIMSHAW ELEM
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BUILDINGS & GROUNDS
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TRANSPORTATION
PH: 315-677-9700

MARCH



Notes:

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

26

27

28

1

Dr. Suess Week at Grimshaw

2

BOE Meeting

GS Open House 6-7pm

Dr. Suess Week at Grimshaw

3

End of 25-week Marking Period

Dr. Suess Week at Grimshaw

HS Musical

4

HS Musical

5	6 GAPS Meeting, 6:30pm	7	8	9 College Fair at OCC Progress Reports Mailed	10	11 SAT Test
12	13	14	15	16 BOE Meeting	17 Staff Development Day NO SCHOOL	18
19	20	21	22	23 HS Concert, 7pm	24	25
26	27 <div>NYS Grades 3-8 ELA Test</div>	28 <div>NYS Grades 3-8 ELA Test</div>	29 <div>NYS Grades 3-8 ELA Test</div>	30 BOE Meeting <div>NYS Grades 3-8 ELA Test</div>	31 End of Marking Period HS Rock Fest <div>NYS Grades 3-8 ELA Test</div>	1 5: ☾ 12: ○ 20: ► 27: ●

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TRANSPORTATION
PH: 315-677-9700

APRIL



Notes:

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

26

27

28

29

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31

1

2	3 GAPS Meeting, 6:30pm	4	5	6 Progress Reports Mailed	7	8 ACT Test
9	10	11	12	13 ONS Spring Dinner BOE Meeting	14 GOOD FRIDAY NO SCHOOL	15
16	17 SPRING RECESS NO SCHOOL	18 SPRING RECESS NO SCHOOL	19 SPRING RECESS NO SCHOOL	20 SPRING RECESS NO SCHOOL	21 SPRING RECESS NO SCHOOL	22
23	24	25	26	27 BOE Meeting	28	29 3:☾ 11:○ 19:☾ 26:●
30						

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MAY



Notes:

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

30

1

GAPS Meeting, 6:30pm

2

3

4

5

CINCO DE MAYO

End of 35-week Marking
Period

6

SAT Test

NYS Grades 3-8
Math Tests

NYS Grades 3-8
Math Tests

NYS Grades 3-8
Math Tests

NYS Grades 3-8
Math Tests

NYS Grades 3-8
Math Tests

7	8 GS Pre-K and Kindergarten Screening	9 GS Pre-K and Kindergarten Screening	10 GS Pre-K and Kindergarten Screening	11 Progress Reports Mailed GS Pre-K and Kindergarten Screening	12 GS Pre-K and Kindergarten Screening	13
14	15	16 BUDGET VOTE BOE Meeting Senior HS Concert, 7pm	17 GS Pre-K Lottery, 3pm ONS Pre-K/KG Registration	18 Junior High Concert, 7pm ONS Pre-K/KG Registration	19 GS Grandparents Day ONS Pre-K/KG Registration	20
21	22	23	24 GS Spring Concert, 7pm	25 BOE Meeting ONS Community Give BP Appreciation Breakfast NYS Grade 4 & 8 Science Test	26 NYS Grade 4 & 8 Science Test	27
28	29 MEMORIAL DAY NO SCHOOL	30 NYS Grade 4 & 8 Science Test	31 NYS Grade 4 & 8 Science Test	1	2	3 2:☾ 10:○ 18:☾ 25:●

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JUNE



Notes:

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

28

29

30

31

1

2

3

SAT Test

Grade 4 and 8 Science
Performance Test

Grade 4 and 8 Science
Performance Test

4	5 GAPS Meeting, 6:30pm <div>Grade 4 & 8 Science Written Test</div>	6 Kindergarten Olympics	7	8 BOE Meeting	9 Local Finals	10 ACT Test
11	12 Local Finals	13 Grimshaw Olympics/ Picnic Day Regents Exams	14 ONS Concert, 6pm Regents Exams	15 Grimshaw Olympics/ Picnic Day (Rain Date) Regents Exams	16 Regents Exams	17
18	19 GS 6th Grade Graduation, 7pm Regents Exams	20 GS Kindergarten Graduation Regents Exams	21 GS Half Day for Students Dismissal at 11:30am Big Picture Graduation, 6pm Regents Exams	22 ONS Graduation GS Half Day for Students Dismissal at 11:30am Regents Exams	23 Regents Rating Day NO SCHOOL Graduation End of 40-week Marking Period	24
25	26	27 Progress Reports Mailed Home	28	29	30	1 1:☾ 9:◯ 17:☾ 23:● 30:☾

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JULY 2017

Sun	Mon	Tues	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST 2017

Sun	Mon	Tues	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Use of School Facilities

The school and its facilities exist primarily for our students and their pursuit of an education.

The Board of Education's policy is that all facilities be used to their fullest extent by community groups providing it does not interfere with the educational program or create additional costs to the District.

Facility use applications may be obtained from the Main Office of each school building. The principal will provide you with the information and application forms which are required to be completed and submitted with a certificate of insurance for approval.

The application forms list in detail the stipulations which must be met in order to gain approval for the use of a school building or facility by a community group.



Food Service Program

LaFayette Schools offers a breakfast and lunch program. The full price breakfast is \$1.25 and the full price lunch is \$2.45 for students in 7-12 and \$2.35 for students in K-6.

If you feel that your child/children are eligible for free or reduced-price meals, you can obtain an application from the school office or the Food Service Office. You may also submit a Direct Certification Letter. A Direct Certification Letter is sent to the eligible household from the NYS Office of Temporary and Disability Assistance. Please submit either of these documents directly to the: School Food Service Office, 5955 US Route 20, LaFayette, New York, 13084 or to your child/children's school office.

Those students eligible for free or reduced-price meals may participate in both the breakfast and lunch programs. Those students eligible for reduced-price meals can pay 25 cents for breakfast and 25 cents for lunch. The cashier at each school will accept cash or a check for the pre-paid meals or you may pre-pay online. See the school website for information about registering for MyNutrikids.

Our program also offers a charge policy for elementary students who forget their lunch, money, or wish to have breakfast. A reminder is sent home from the school cashier indicating the amount of the charge. We ask that the charges be paid in a timely manner with cash or a check made payable to the LaFayette School Food Service Program.

Menus are available each month on the LaFayette Central School website at www.lafayetteschools.org.

If there are any questions about these policies, please call Robert Kennedy, School Lunch Manager, at 677-9761 or 677-9510.

Reminder - Last year's free or reduced applications are only valid through September 30, 2016, after which a new application must be on file. Also, please let us know if your kindergartner has a sibling who was eligible for free or reduced-price meals last school year.

Transportation Department

Pupil transportation is a support system for our students' education. Special emphasis must be placed on safety while meeting the District's transportation needs. Following are major objectives to serve as a guide in the management of our pupil transportation program:

1. To provide safe transportation that includes maintaining appropriate school bus behavior by all students. To operate the transportation program efficiently and economically.
2. To ensure that transportation meets the requirements of the instructional program, as well as the health and welfare of the students.
3. To promote school district community awareness of the entire transportation program, including safety, adequacy, efficiency, and standards of service.
4. Any questions or concerns about transportation, please call Ron Cooper, Transportation Supervisor at 677-9700 or email him at rcooper@lafayetteschools.org.

Thank you to the LaFayette Community for their continued support of the LaFayette Central School Transportation Department.

Marking Period Schedule

1st Quarter:	Oct. 6—	End of 5 weeks
	Oct. 14—	Reports Mailed Home
	Nov. 10—	End of 10 weeks
	Nov. 17—	Reports Mailed Home
2nd Quarter:	Dec. 16—	End of 15 weeks
	Dec. 22—	Reports Mailed Home
	Jan. 27—	End of 20 weeks
	Feb. 2—	Reports Mailed Home
3rd Quarter:	Mar. 3—	End of 25 weeks
	Mar. 9—	Reports Mailed Home
	Mar. 31—	End of 30 weeks
	Apr. 6—	Reports Mailed Home
4th Quarter:	May 5—	End of 35 weeks
	May 11—	Reports Mailed Home
	June 23—	End of 40 weeks
	June 27—	Reports Mailed Home



New York State Regents Diploma Graduation Requirements

Graduation requirements for the Class of 2017 are summarized as follows:

Regents Diploma:

English:	4 credits
Social Studies:	4 credits
Math:	3 credits
Science:	3 credits
Art/Music:	1 credit
Health:	1/2 credit
Physical Education:	2 credits
Electives:	3-5 credits
TOTAL:	22 credits

New York State Advanced Regents Diploma

In addition to the Regents Diploma requirements, students must earn three credits in second language or five credits in art, music, or occupational education. Students must also pass Regents examinations in Global History, U.S. History, English, Second Language, Math (must have all 3) and Science (a minimum of 2).

College Entrance Exams

SAT - A four hour exam typically taken by Juniors and Seniors. The SAT was updated in Spring of 2016 and consists of two section scores, one for Math and one for Evidence-Based Reading and Writing.

ACT - A four-part, 2 hour and 40-minute test of abilities. The ACT deals more with the use of skills than with specific subject matter. Areas include English Usage, Mathematics Usage, Reading, Natural Science and Writing.

Registration Forms - Registration is to be completed on the respective websites www.collegeboard.com and www.act.org.

Recommended Testing - Students should test in April, May or June of their Junior year, and possibly again their Senior year (depending on student satisfaction with scores). Please note: SAT also has SAT II subject tests. Many competitive colleges require these exams. Students should take the SAT II test no later than January of their Senior year.

College Application Process - In early September, Seniors will receive detailed instructions on how to apply to college(s). The application process will now be completed online. Contact the School Counseling office at 315-677-7849 should you have any questions.

College Visitations - College visitations are considered a legal absence from school. Please submit a permission slip, signed by a parent, to the Nurse's Office before the visit. College representatives regularly visit the high school in the spring and fall. Dates and times are posted for student convenience, as well as announced in the morning on the day of the visit. Students must have pre-signed pass from their counselor to attend.

National Junior Honor Society

The National Junior Honor is sponsored by the National Association of Secondary School Principals. It is a nationally recognized program for junior high school students.

Students are chosen for membership in the National Junior Honor Society (NJHS) on the basis of scholarship, leadership and character. All students have a fair and equal opportunity to be considered for membership. The selection process must be fair and non-discriminatory.

The LaFayette chapter uses the following selection process:

- ◆ All students will be notified by letter of the application procedure.
- ◆ Cumulative grade point averages for all 7th and 8th grade students are calculated. Eligible students must have an average of 85 or above with no quarter or final grade lower than a 70 during the previous year, and no loss of credit due to attendance problems.
- ◆ Applications will be hand delivered to all eligible students. A letter will be sent home to parents.
- ◆ Each eligible and interested student must return the application by the stated deadline. Late applications will not be accepted. Each student will deliver a recommendation form to 3 current or past teachers. The entire Junior High faculty may be asked for assessment of the student, using a 1-5 point scale.
- ◆ A confidential faculty council, consisting of 5 volunteers, is chosen. The members of this council are given copies of the student's activity information, applications, and teacher recommendations in order to rate the students on the qualities of service, leadership, and character.
- ◆ All rating forms are tallied by the advisor(s) and given to the faculty council. The council meets to discuss each candidate's credentials. After due consideration, the council votes on each candidate. A simple majority qualifies the student membership.
- ◆ Candidates and parents are notified as to whether the application was accepted or rejected for the current semester. Those students not selected for admission are encouraged to apply again the following semester.

REQUIRED NOTIFICATIONS

Access to Student Records - FERPA

Under the Family Educational Rights and Privacy Act (FERPA), parents/guardians and students over 18 years of age must be notified of their rights to inspect and review the student's records or request the amendment of records if they believe them to be incorrect. They also must be advised that they can withhold consent on disclosure of personally identifiable information, except in those cases where the law allows for disclosure without consent.

Asbestos Management Plan

Federal regulations require that schools be inspected for the presence of asbestos, a toxic material that has been used in the construction industry for a number of years. The District's schools have been inspected for asbestos containing materials and the results of the inspections are contained in the Asbestos Management Plan. This plan has been sent to the state authority in charge of Asbestos Abatement.

Athletic Program - Safety

The District will take reasonable steps to see that physical risks to students participating in the interscholastic athletic program shall be kept at a minimum by:

1. Requiring medical examinations of participants.
2. Obtaining certificated personnel to coach all varsity, junior varsity, and modified games.
3. Ensuring that equipment is both safe and operative within approved guidelines.



It is the belief of the faculty and administration of LaFayette Central School that there is a direct correlation between academic success and school attendance. We feel it is the responsibility of parents/guardians and students to ensure that students attend school and classes on a regular basis. Our philosophy for attendance is that regular class attendance and participation is needed for optimal mastery of each and every course. Also, regular attendance is essential in preparation for the “real world” where promptness and responsibility are important ingredients for career success. We believe that the school and the home must work together to promote these essential values.

The attendance policy of LaFayette Central Schools is designed to not only encourage all students to attend school on a regular basis but also to encourage their diligence in making up work missed during an absence. This policy is one, which hopefully will cause students to prioritize and to be selective in choosing activities, which take them out of their classes. The teacher, regardless of the reason, legal or illegal, will record a class absence.

When a student is absent, the student is expected to contact the teacher(s) to determine what is required to make up the class work or time missed.

Students are expected to be in school except in cases of emergency and/or for reasons listed:

- ◆ Illness
- ◆ Sickness/Death in Family
- ◆ Court Appearance
- ◆ Road Test
- ◆ Bus Tardy
- ◆ Inclement Weather
- ◆ Religious Observation
- ◆ Medical Appointment
- ◆ Educational Field Trip
- ◆ College Visitation

Poor attendance and tardiness negatively impact Co-Curricular activities, senior privileges and driving privileges. Please refer to the Student Handbook for further information.

When students are absent or tardy, a written excuse signed by a parent or guardian is required when they return to school. If it is necessary to be excused before the end of the school day, the parent or guardian is expected to sign the student out in the Health Office. For specifics regarding the attendance policies, please consult the Student/Parent Handbook or call the respective building principal.

Directory Information

The LaFayette CSD has designated certain categories of student information as “directory information.” Directory information includes a student’s name, address, telephone number, date and place of birth, major course of study, participation in school activities or sports, weight and height if a member of an athletic team, dates of attendance, degrees and awards received, most recent school attended, class schedule, photograph, email address, and class roster. If you object to the release of any or all of the directory information listed above, you must do so in writing to the building principal.

Health Guidelines

The health of your child is very important to us. In order to promote health and wellness and decrease the spread of infectious disease, the following guidelines have been approved by the school physician. We are asking your cooperation in following them and please, for the health of all the students, keep your child home if he/she is sick.

1. Please stress the importance of a good night’s sleep for maximum performance in the classroom.
2. Encourage your child to eat a healthy breakfast and lunch. A breakfast program will be available in all 3 schools this year. Frequently remind your child the importance of good hand washing to prevent the spread of diseases. Also remind them not to share food and drinks.
3. To help decrease the spread of lice, please ask your child not to use anyone’s comb or brush or wear anyone’s hat. Rashes need to be identified by your physician.
4. A student with a temperature of 100 degrees or more will be sent home. If a student has a fever, they should remain home for 24 hours after their temperature returns to normal.
5. A student should be kept home for 24 hours after vomiting and will be sent home if he/she vomits in school.
6. A student must be kept home a minimum of 5 days after the onset of chicken pox and until all lesions are crusted. A child with an ear ache lasting more than 24 hours should be seen by a physician.
7. A child with a sore throat lasting more than 3 days should be seen by a physician.

Limited English Proficiency Students

Within 30 days of the start of the school year, parents of limited English proficient students must be notified if their child is participating in or eligible for a language instruction program for LEP students. After the beginning of the school year, this notification must occur within two weeks. Parents must also be informed of their right to decline their child’s enrollment in language instruction programs.

Non-Discrimination Policy

The LaFayette CSD does not discriminate on the basis of race, color, age, national origin, marital status or sexual orientation in the employment and educational opportunities it offers, including vocational educational opportunities. The District is committed to adhering to the non--discrimination provisions of Title VI and Title VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act and the New York Human Rights Law.

The LaFayette CSD also does not discriminate on the basis of sex with respect to employment or in the educational programs and activities it provides (including vocational programs), including the appointment of employees, employment pay, benefits and opportunities, counseling services for students, access by students to educational programs, course offerings, textbooks and student activities, as required by Title IX of the Education Amendments of 1972.

The LaFayette CSD does not discriminate on the basis of disability in accordance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act and the New York Human Rights Law. Furthermore, the District does not discriminate on the basis of disability in admission or access to its programs. No person shall be denied employment or employment advancement solely because any physical, mental or medical impairment, provided the individual is capable of performing, with or without reasonable accommodation, the essential functions of the job applied for or held.

Inquiries regarding the District's Non--Discrimination Policy should be directed to:

1. Title IX Coordinator— Superintendent Lavine
2. Section 504 Coordinator—Karen Ocque, Director of Special Education
3. District Records Access Officer—Superintendent Lavine

Physical Exam Policy

School children in New York State are required to have physical examinations in grades Pre-K, K, 2, 4, 7 and 10. all students participating in interscholastic sports must also receive an exam. These exams must be performed after June 1st for the following school year. In addition, all new students are required to have an exam on file within 30 days of entering school. An exam done within one year prior to entrance will be accepted. A physical may also be required for a student being evaluated by the CSE.

Each building nurse may schedule their own physicals directly with the health provider as needed. During physical exams one R.N. and 1 assistant (aide or another nurse) must be present.

All physicals, required and sports, will be done only with a parent/guardian signature, per school physician. No student will be allowed to begin tryout practice without receiving a medical eligibility certificate from the Health Office. To receive a certificate there must be an up-to-date physical on file. If the physical was performed more than 30 days prior to the start of practice, a health update form must be completed and signed by the parent/guardian.

Required physicals will be done according to grade level even when repeating a grade. If this presents a financial problem, it may be done at school for free.

Parents/guardians will be notified by the school nurse of anything the school physician feels should be evaluated further by a student's own physician. If the student fails to bring in the signed form, his/her parent will be responsible for obtaining a private physical before the student may participate in sports.

Any student not in compliance with a required physical by the end of the school year will be referred to the building principal and should NOT be readmitted in September unless their physical is on file in the Health Office.

Release of Information to Another Educational Institution/ Military Disclosure

The District may disclose any and all educational records, including disciplinary records, and records that were created as a result of a student receiving special education services under Part B of IDEA, to another school or postsecondary institution at which the student seeks or intends to enroll, or after the student has enrolled or transferred, so long as the disclosure is for purposes related to the student's enrollment or transfer.

Pursuant to the No Child Left Behind Act, the LaFayette CSD must disclose to military recruiters or institutions of higher learning, upon request, the names, addresses, and telephone number of high school students. The District must also notify parents of their right and the right of their child to request that the District not release such information without prior written parental consent.

Parents wishing to exercise the option to withhold their consent to the release of the above information to military recruiters or institutions of high learning must do so in writing to the building principal.

S.A.V.E. Legislation

The Safe Schools Against Violence in Education (S.A.V.E) legislation became effective July 1, 2001.

S.A.V.E. is divided into 5 major sections which include:

1. A Code of Conduct
2. A School Safety Plan
3. Violent Incident Reporting
4. Character Education
5. Fingerprinting of New Employees

The following discipline guidelines applies district wide: Pride and Respect: Having a sense of pride in, and respect for, oneself is essential for a happy and successful life. A person who has neither often finds it difficult to have respect for anyone else. Within a school setting or the work place, having respect for others and their belongings is critical. If you expect to be treated with respect, you must treat others in the same fashion.

In the classroom, respect is lost or earned by the way the student responds to the teacher as well as to classmates. The student who seldom comes to class prepared, and who is intent on class disruption, will not only risk involvement with the discipline policy but will also lose a most valuable possession...respect.

The Disciplinary Policy is a guide for disposition of standard discipline cases and indicates what can be expected when a student breaks a rule. Discipline cases with extenuating circumstances will be subject to administrative discretion.



Student Conduct Considered Unacceptable and Requiring Disciplinary Action:

- ◆ Use of obscene language, apparel with obscene language, possession of obscene literature (including tapes and CD's).
- ◆ Disrespect to a staff member or student. Harassment of a staff member or student. Theft or vandalism of school property.
- ◆ Gambling.
- ◆ Fighting.
- ◆ Cheating.
- ◆ Skipping class or leaving school without permission.
- ◆ Reckless driving on school property. Assault of a staff member or student.
- ◆ Possession of alcohol, narcotics or weapons on school property. Smoking in the building or on school grounds.
- ◆ Endangering the safety and welfare of others in the building.
- ◆ Displays of affection involving inappropriate physical conduct. Threats against students, staff or building (verbal or physical).
- ◆ Any violation of local, state and/or federal law not previously mentioned.

Student Health Records

The District shall keep a convenient, accurate, and up--to--date health record of every student. Insofar as the health records include confidential disclosures or findings, they shall be kept confidential.

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of students' "education records." For Pre-K through grade 12 students, health records maintained by the School District, including immunization records, and school nurse records, are generally considered "education records" subject to FERPA. In addition, records that the District or school maintains on special education students, including records on services provided to students under the Individuals with Disabilities Education Act (IDEA) are considered "education records" under FERPA. Since student health and medical information in education records is protected by FERPA, the Health Insurance Portability and Accountability Act of 1996 (HIPPA) Privacy Rule excludes such information from its coverage.

Generally, these records may not be shared with third parties without written parental consent unless the disclosure meets one of the exceptions to FERPA's general consent requirement. One exception permits the disclosure of education records, without parental consent, to appropriate parties in connection with an emergency, if knowledge of the information is necessary to protect the health and safety of the student or other individuals.

Parents have a right under FERPA to inspect and review those health and medical records that are considered "education records" under FERPA. Individual records may be interpreted by the school's registered professional nurse to administrators, teachers, and other school officials, consistent with law.

Student Photographs and Work

Photographs/videotapes of students and/or student work may be used occasionally in district and community publications. If you object to your child(ren)'s photograph or work being used in these publications, you must do so in writing to the building principal.

Student Privacy

Parents must be notified of the District's privacy policy. It must offer them the opportunity to excuse their child from any survey that reveals information on personal behavior or political beliefs. Parents must also be notified and offered the chance to exclude their child from activities that include the gathering of personal information about students that could be used for marketing purposes.

Teacher Qualifications

In accordance with the Federal No Child Left Behind Act, parents and guardians have the right to request specific information about the professional qualifications of their children's classroom teachers. As a parent/guardian of a student in the LaFayette CSD, you have the right to request the following information for whether:

1. The teacher has met NYS qualifications and licensing criteria for the grade levels and subject areas he/she teaches;
2. The teacher is teaching under emergency or other provisional status through which the state qualification or licensing criteria have been waived;
3. The teacher's college major, earned advanced degrees and, if so, the subject of the degrees;
4. The qualifications of any instructional aides or similar paraprofessionals who provide services to your child.

Requests for information about the qualifications of your child's teacher(s) should be directed to the building principal. All request will be honored in a timely manner.

IMPORTANT CONTACT INFORMATION

District Offices (DO):

677-9728	Superintendent	Laura Lavine
677-9728	Secretary to the Superintendent	Vanessa Tryon
677-5504	Assistant Superintendent for Business	Tiffany Turner
677-3144	Personnel/Payroll	Kim Reppi
677-5503	Treasurer	Emily Hayes

Jr./Sr. High School (JSHS):

677-3131	7-12 Principal	Jason Ryan
677-7849	Director of Guidance	Bill O'Leary
677-3087	Athletic Coordinator	Jerry Kelly
677-5507	School Nurse	Jennifer Gates

LaFayette Big Picture (BP):

504-1000	Principal	Susan Osborn
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C. Grant Grimshaw School (GS):

677-3152	Principal	Jennifer Blossey
677-5501	School Nurse	Paula Bush
	GAPS President	Erin Virnoche

Onondaga Nation School (ONS):

469-6991	Principal	Diane Ellsworth
469-0994	School Nurse	Kerry Allocco
469-6991	Community Liaison	TBA
	PTS President	Shawna Booth

Department Directors & Supervisors:

677-9761	Food Service Manager	Rob Kennedy
677-9700	Transportation Supervisor	Ron Cooper
677-7725	Director of Facilities	Jim Kesler



LaFayette **CENTRAL SCHOOLS**

5955 Route 20, West
LaFayette, NY 13084

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