

**LAFAYETTE CENTRAL SCHOOL DISTRICT**  
**5955 US Route 20**  
**LaFayette, New York 13084**  
**BOARD OF EDUCATION- REORGANIZATIONAL MEETING**  
**July 6, 2015**

I. Roll Call

- A. Call to Order: The Reorganizational Meeting of the LaFayette Board of Education was held on Monday, July 6, 2015, in the C. Grant Grimshaw Elementary School Library. The meeting was called to order by President Dodge at approximately 6:00 p.m. Present were: President Dodge, Vice President Johnson, Trustees Scofield, D. Dodge, LaCava, Keefe, Whitney; Also present were Superintendent Laura Lavine, School Business Official Tiffany Turner, Board Clerk Kasey McHale, Administrator Jen Blossy, Meagan Jean, Ashley Kolbeck, and Ben Ferrara.
- B. Pledge of Allegiance: Led by President Dodge

II. Executive Session

- A. Enter into Executive Session: President Dodge announced that the Board would like to go into an Executive Session to discuss negotiations, and invited Ben Ferrara to stay for the session. The motion was moved by Trustee LaCava, seconded by Vice President Johnson at approximately 6:01 p.m.

Ben Ferrara left the meeting at 6:31 p.m.

- B. Reconvene into Open Session: Trustee LaCava moved that the Board reconvene into Open Session, seconded by Trustee D. Dodge at approximately 7:26 p.m.

III. Administration of Oath

- A. Administration of Oath of Elected Board Members: Matthew Dodge and Mark Whitney were sworn in as Trustees of the Board by Board Clerk McHale.
- B. Administration of Oath of Superintendent: Superintendent Lavine was sworn in as Superintendent of LaFayette School District by Board Clerk McHale.

IV. Election of Officers

- A. President: Trustee LaCava nominated Matthew Dodge as President. Trustee Scofield seconded the nomination.

Motion Carried      Yes – 7                      No – 0                      Abstain – 0

Board Clerk McHale swore in Matthew Dodge as President of the Board of Education.

- B. Vice President: Trustee LaCava nominated Mark Johnson as Vice-President. Trustee Keefe seconded the nomination.

Motion Carried      Yes - 7                      No - 0                      Abstain – 0

Board Clerk McHale swore Trustee Johnson in as Vice-President of the Board of Education.

- V. Appointment of Officers for School Year 2015-2016
  - A. Clerk of the Board – Kasey McHale
  - B. Deputy Clerk of the Board – Tiffany Turner
  - C. District Treasurer – Emily Hayes
  - D. Deputy District Treasurer – Kasey McHale
  - E. Tax Collector – Kimberly Reppi, LaFayette M&T Bank & Trust and/or successor Branch Manager
  - F. Claims Auditor – Kim Reppi
  - G. Independent Auditor – D’Arcangelo & Co. LLP

A motion to approve items V. A-G was made by Trustee LaCava, and seconded by Trustee Scofield.

Motion Carried                      Yes - 7                      No - 0                      Abstain – 0

- VI. Administration of Oath to Clerk of the Board, Deputy District Treasurer and Deputy District Clerk
  - A. Superintendent Lavine swore Kasey McHale in as Clerk of the Board and Deputy District Treasurer. Board Clerk McHale swore Tiffany Turner in as Deputy District Clerk.

- VII. Other Appointments for School Year 2015-2016
  - A. School Attorney – Ferrara & Fiorenza PC
  - B. Insurance Agent of Record
    - 1. Student Accident - Haylor, Freyer and Coon, Inc.
    - 2. Property & Liability – Bailey, Haskell & Lalonde
  - C. School Physician – Dr. Digant Nanavati
  - D. Attendance Officers
    - 1. Grimshaw School – Building Principal
    - 2. LaFayette High School – Building Principal
    - 3. Onondaga Nation School – Building Principal
    - 4. Big Picture School – Building Principal
  - E. Purchasing Agent – Tiffany Turner
  - F. Deputy Purchasing Agent – Laura Lavine
  - G. Audit Committee – Board of Education
  - H. Payroll Certification – Laura Lavine
  - I. Records Officers:
    - 1. Records Access Officer – Laura Lavine, Superintendent
    - 2. Records Management Officer – Tiffany Turner, School Business Official
    - 3. Representative for Cooperative Worker's Compensation Board of Directors – Tiffany Turner, School Business Official
    - 4. Representative for Cooperative Health Trust Board of Directors- Tiffany Turner
  - J. Principal Evaluators
    - 1. Laura Lavine
    - 2. Tiffany Turner

- K. Lead Evaluators
  - 1. Jen Blossey
  - 2. Diane Ellsowrth
  - 3. Susan Osborn
  - 4. James Chupaila
- L. Extra Classroom Activity Accounts:
  - 1. LaFayette High School
    - a. Building Principal – Comptroller
    - b. Main Office Secretary - Treasurer
  - 2. Onondaga Nation School
    - a. Building Principal – Comptroller
    - b. After School Coordinator- Treasurer
  - 3. C. Grant Grimshaw School
    - a. Building Principal – Comptroller
    - b. Main Office Secretary – Treasurer
  - 4. Big Picture School
    - a. Building Principal - Comptroller
    - b. High School Main Office Secretary -Treasurer
- M. Official Bank Depository – M & T Bank and Trust, LaFayette Branch, Citizens Bank, School Employees of CNY Federal Credit Union, J P Morgan Chase
- N. School Newsletter Editor – Emily Hayes
- O. Official Newspaper – Post Standard
- P. Equal Employment Opportunity Officer and Title IX – Laura Lavine
- Q. DASA – Dignity for All Students Act
  - 1. Jim Chupaila
  - 2. Susan Osborn
  - 3. Jen Blossey
  - 4. Diane Ellsworth
- R. Title IV Officer – Laura Lavine
- S. Section 504 Compliance Officer – Karen Ocque
- T. Asbestos Officer – James Kesler
- U. Right to Know Officer – Tiffany Turner
- V. Investment Officer – Tiffany Turner
- W. Approval of Budget Transfers – Board of Education
- X. Legislative Liaison – TBA
- Y. CSE and CPSE Committee Members – 2015-2016
  - 1. Special Education Teachers – Kristen Reardon, Andrea Amidon, Nicole Hutson, Teresa Miller, Diane Pratt, Alison Bristol, Greg Scott, Chris Baker, Lisa Jasinski, Elizabeth Sopchak
  - 2. School Psychologists – Tara Powless; Kelly Fredericks
  - 3. Parent Representative – TBD
- Z. Other CSE and CPSE Appointments for School Year 2015-2016:
  - 1. Related Service Providers - Speech: Marie Hayes, Lori Mucha
  - 2. Occupational Therapist - Rosalie Bartolomeo

- 3. Physical Therapist - Carrie Finn
- 4. Social Workers/Counselors - Ted Merante, Bob Risavi, Kristeen Cool, Bill O'Leary
- 5. Native Liaison - Sherri Hopper
- AA. Organizational Chart – 2015-2016 – Policy #4212 (attached)
- BB. Authorization for mileage reimbursement at IRS rate
- CC. Application Approval Officer for Free and Reduced School Lunch

Applications

- 1. Robert Kennedy - LCS District and OCS District
- 2. Diane Ellsworth - ONS
- DD. Authorization for Petty Cash:

| <u>Location</u>                   | <u>Amount</u> | <u>Department</u> | <u>Custodian</u> |
|-----------------------------------|---------------|-------------------|------------------|
| 1. LaFayette High School          | \$ 35.00      | School Lunch      | R. Kennedy       |
| 2. Grimshaw School                | \$ 20.00      | School Lunch      | R. Kennedy       |
| 3. Onondaga Nation School         | \$ 10.00      | School Lunch      | R. Kennedy       |
| 4. Onondaga High School           | \$ 35.00      | School Lunch      | R. Kennedy       |
| 5. Wheeler Middle School          | \$ 15.00      | School Lunch      | R. Kennedy       |
| 6. Rockwell Elementary School     | \$ 10.00      | School Lunch      | R. Kennedy       |
| 7. Big Picture School             | \$ 10.00      | School Lunch      | R. Kennedy       |
| 8. District Office                | \$100.00      | District Office   | K. Reppi         |
| 9. Transportation Department      | \$ 50.00      | Trans. Office     | TBD              |
| 10. Maintenance Department        | \$100.00      | Maint. Office     | J. Kesler        |
| 11. Grimshaw School               | \$100.00      | Main Office       | J. Blossey       |
| 12. LaFayette Jr.-Sr. High School | \$100.00      | Main Office       | J. Chupaila      |
| 13. Onondaga Nation School        | \$100.00      | Main Office       | D. Ellsworth     |
| 14. Big Picture School            | \$100.00      | Main Office       | S. Osborn        |

EE. Bonded Personnel for School Year 2015-2016

- 1. Treasurer - \$1,000,000
- 2. Tax Collector - \$1,000,000
- 3. Extraclassroom Activity Treasurer at High School - \$1,000,000
- 4. Claims Auditor/Deputy Treasurer - \$1,000,000
- 5. Blanket Bond - \$1,000,000 per employee

FF. Other Annual Appointments:

- 1. Coordinator of Athletics – Jeremiah Kelly
- 2. After School Coordinator – ONS – Mackenzie McElhannon/Sandra Burt
- 3. District Head Nurse – Paula Bush
- 4. District Chemical Hygiene Officer – Michael Picciotti
- 5. District Buildings Webmaster – Kasey McHale (DO), Kym Weil (BP), Sean Zehner (HS), JoAnne Powless (ONS), TBD (GS)
- 6. 10-month Substitute Teacher Coordinator – Kasey McHale (GS), Charmaine Booth (ONS), TBD (HS)
- 7. Director of Guidance – Bill O'Leary
- 8. GradPoint – Maura Daly-Picciotti

A motion to approve items VII. A-FF was made by Trustee LaCava, and seconded by Trustee Scofield.

Motion Carried:        Yes - 7        No - 0        Abstain – 0

VIII. Other Items-Consent Action

- A. Reaffirmation of Policy on Affirmative Action
- B. Authorization of LaFayette Central School Board Member attendance at State and National Conventions, including expenses, within budget for School Year 2015-2016
- C. Authorization of LaFayette Central School Board of Education membership with Board of Education review in:
  - 1. New York State School Boards Association
  - 2. Rural Schools Program
  - 3. Onondaga-Madison School Boards Association
  - 4. CNY School Study Council/School Boards Institute

On the recommendation of President Dodge, a motion by Trustee LaCava was made to approve items VIII. A-C, seconded by Trustee Scofield.

Motion Carried        Yes - 7        No - 0        Abstain – 0

IX. Closing Remarks

- A. Oral Communications-None

X. Adjournment

- A. A motion by Trustee Scofield was made to adjourn the reorganizational meeting, seconded by Trustee LaCava at approximately 7:45 p.m.

Motion carried        Yes - 7        No - 0        Abstain - 0

Respectfully submitted,  
Kasey McHale, District Board Clerk