CITING SOURCES

APA (American Psychological Association) STYLE

LaFayette Jr. Sr. High School Library (12/04)

This is a short introduction to citing sources using APA style format. Please refer to the link to "Citing Online Sources" at the LIBRARY HOME PAGE (http://www.lafavetteschools.org) for more examples re: how to cite specific sources. Also check the following for more information:

Owl at Purdue University
http://owl.english.purdue.edu/handouts/research!rapa.html APA
Style Electronic Formats
http://www.westwords.com/guffey/apa.html
Online!
http://www.bedfordstmartins.com/online/cite6.html

The goal of documenting your work is to provide your readers with enough information to be able to locate your sources. There are two major components to documenting your work: Parenthetical Citations and a References list. The two are linked. Parenthetical Citations will refer your readers to the References list where they will find complete citations for your sources.

Parenthetical Citations (Citing sources IN your paper)

If you use a quote or paraphrase in the body of your paper you need to document where you got the quote or idea(s). These are called parenthetical citations because they are in parenthesis.

References (list at END of your paper.)

The References list at the end of your paper is an alphabetical listing of the sources you consulted to write your paper. It contains consistent and complete information readers wiIl need to locate your sources.

Things to keep in mind

Collect the information you will need for your citations **as you go**. Don't wait until you've completed your research to start documenting where you found the information.

Parenthetical Citations follow direct quotes in your paper. Use the author's last name, date of publication and page number if known. This information goes in parenthesis right after the quote **(Mann, 2004, p. 26).**

If you do not know the date of a publication (web source), use **n.d.** to indicate "no date".

Punctuation for parenthetical citations follows the parenthesis.

The **References** list begins on new sheet of paper. Use the heading References with no quotation marks or underline.

Double space underline everything on your References list.

Indent all lines after the first line on your References list. There is no period at the end of,a URL.

All references are listed alphabetically by the author's last name. If there is no author, use the first letter of the title (excluding the words A, An, The).

You need **two** dates for any web source, the date it was created and the date you retrieved it.

Basic information to collect for citations:
Author (first and last name), date of publication in parenthesis, date of retrieval if web source, *title of work in italics,* publisher, location (this can be a URL or web address)

BOOK
Author Last name, First name. (Copyright date). *Title of book in italics.* City: Name of Publisher:

EXAMPLE:
Adamson, Lynda G. (1999). *American Historical Fiction.*
     Phoenix, Arizona: Oryx Press.

DATABASE
Author Last name, First name. (Date - year, month, day). Title
     of article no quotation marks. *Magazine or Journal title in italics,* volume (issue), paging.
     Retrieved [date], from [name of database], Article or Document no. (if given).

EXAMPLE:
Mann, Marcie. (2003, December 6). Study links depression with sleep apnea. *Obesity, Fitness and*
     Wellness. Retrieved April 22, 2004, from Galenet Student Resource Center database,
     Document No. A 110519248.

WEB PAGE stand-alone (No author. no date)
Document title or name of Web page. (n.d.). Retrieved [date] from [URL]

EXAMPLE:
International Earth Day.(n.d.). Retrieved April 22, 2004 from
http://www.earthsite.org/

WEB PAGE multi-page (No author. no date)
Name of sponsoring organization or title of site. (Date). Retrieved [date] from [URL]

EXAMPLE:
The Wilderness Society. (2004). Retrieved April 22, 2004 from http://earthday.wilderness.org/

WEB PAGE (With author)
Author Last name, First name. (Date). *Title in italics.* Retrieved [date] from [host program,
     agency or business]: [URL]

EXAMPLE:
Nelson, Gaylord. (n.d.). *How the First Earth Day Came About.* Retrieved April 22, 2004 from Envirolink:
     The online environmental community: http://earthday.envirolink.org/history.html

INTERNET GOVERNMENT REPORT
Sponsoring agency. (Date). *Title in italics.* (Publication date). Retrieved [date] from
     [name of organization and URL]

EXAMPLE:
National Heart, Lung and Blood Institute (NHLBI). (1998 August). *Facts About Heart Disease and*
     Women: Are You at Risk? (SuDoc Number: HE20.3218:W 84) Retrieved April 22, 2004, from
     SIRS Knowledge Source database http://sks.sirs.com