

LaFayette Central School District  
Board of Education - [Reorganizational Meeting](#)  
Location: The District Office  
5955 US Route20  
LaFayette, New York 13084  
July 10, 2024

I. Opening

A. Call to Order - the Board of Education meeting for the Lafayette Central School district was called to order at 5:30 p.m. by Ronald Shawn Reyburn. In attendance were Jody Gates, Amy Roe-Ryan, Anthony Moore, Michael LaCava, Superintendent Jeremy Belfield, and School Business Official and Deputy Clerk Laurie Holtsbery. Sarah Stanton and Larkin Podsiedlik were not present.

1. Guests in Attendance - James McKenna, Jeffrey Pierce
2. Virtual Guests - Jennifer Harbin, Warner Varno

B. The pledge of allegiance was led by Ronald Shawn Reyburn of the Board at 5:30 p.m.

The School District Clerk conducted the oaths of the newly elected board members and the oath of the Superintendent of Schools. Board of Education Officers were elected and their oaths were completed.

I. Administration of Oath to Elected Board Members and Superintendent

A. Administration of Oath of Elected Board Members

1. Sarah Stanton - Not present
2. Ronald Shawn Reyburn

B. Administration of Oath of Superintendent

1. Superintendent Jeremy Belfield

III. Election of Officers

A. President

Nomination for Ronald Reyburn and no other nominations

**Motion: Carried**    **1st:** Trustee LaCava            **2nd:** Trustee Roe  
**Vote: Yes: 5**        **No: 0**            **Abstain: 0**    **Absent: 2**

B. Vice-President

Nomination for Jody Gates and no other nominations

**Motion: Carried**    **1st:** Trustee LaCava            **2nd:** Trustee Roe  
**Vote: Yes: 5**        **No: 0**            **Abstain: 0**    **Absent: 2**

IV. Approval of Ex-Officio Student Board Member

A. 24-25 Ex-Officio Student Board Member - Kiera Reed

**Motion: Carried**    **1st:** Trustee LaCava            **2nd:** Trustee Gates  
**Vote: Yes: 5**        **No: 0**            **Abstain: 0**    **Absent: 2**

- V. Appointment of Officers
  - A. Clerk of the Board - Paula Hibbert
  - B. Deputy Clerk of the Board - Laurie Holtsbery, School Business Official
  - C. District Treasurer - Wendy Horner
  - D. Deputy District Treasurer - Paula Hibbert
  - E. Tax Collector - Wendy Horner, Kimberly Reppi
  - F. Claims Auditor - Linda Bacon
  - G. Independent Auditor - Mengel, Metzger, Barr & Co. LLP

VI. Other Appointments - Consent Action

Recommendation for Other Appointments for the 2023-2024 School Year

- A. Schools Attorney
  - 1. General Counsel - Ferrara Fiorenza PC
  - 2. Bond Counsel - TRESPASZ Law Offices, LLP
- B. Insurance Agent of Record:
  - 1. Student Accident - Haylor, Freyer and Coon, Inc.
  - 2. Property & Liability - Haylor, Freyer and Coon, Inc.
- C. School Physician - Dr. Dignant Nanavati
- D. Attendance Officers
  - 1. C. Grant Grimshaw School - Nicole Petrachuk, Building Principal
  - 2. LaFayette Jr./Sr. High School - Jason Ryan, Building Principal
  - 3. Onondaga Nation School - John Gizzi, Building Principal
  - 4. Big Picture School - Susan Hart, Building Principal
- E. Purchasing Agent - Laurie Holtsbery, School Business Official
- F. Deputy Purchasing Agent - Jeremy Belfield, Superintendent
- G. Audit Committee - Board of Education
- H. Payroll Certification - Jeremy Belfield, Superintendent of Schools
- I. Records Officers:
  - 1. Records Access Officer - Jeremy Belfield, Superintendent
  - 2. Records Management Officer - Laurie Holtsbery, School Business Official
- J. Principal Evaluators
  - 1. Jeremy Belfield, Superintendent of Schools
- K. Lead Evaluators
  - 1. Nicole Petranchuk, Building Principal
  - 2. Jason Ryan, Building Principal
  - 3. Susan Hart, Building Principal
  - 4. John Gizzi, Building Principal
  - 5. James McKenna, Athletic Director/Assistant Principal - Jr. Sr. High School
  - 6. Jeremy Belfield, Superintendent of Schools

L. Extra Classroom Activity Accounts:

1. LaFayette Jr./Sr. High School
  - a) Building Principal - Comptroller
  - b) Brandy Tremblay - Treasurer
2. Onondaga Nation School
  - a) Building Principal - Comptroller
  - b) Building Principal - Treasurer
3. C. Grant Grimshaw School
  - a) Building Principal - Comptroller
  - b) Building Principal - Treasurer
4. Big Picture School
  - c) Building Principal - Comptroller
  - d) Brandy Tremblay - Treasurer

M. Official Bank Depository - M&T Bank and Trust, J P Morgan Chase, NYLAF, NYCLASS, Metropolitan Commercial Bank

N. School Newsletter Editor - Stephanie Benner

O. Official Newspaper - Post Standard

P. Equal Employment Opportunity Officer - Jeremy Belfield, Superintendent

Q. DASA - Dignity for All Students Act

1. James McKenna, Director of Student Services and Athletics, District Wide
2. Jason Ryan, Building Principal - LaFayette Jr./Sr. High School
3. Susan Hart, Building Principal - Big Picture School
4. Nicole Petranchuk, Building Principal - C. Grant Grimshaw School
5. John Gizzi, Building Principal - Onondaga Nation School

R. Title IX Officer - Jeremy Belfield, Superintendent, Laurie Holtsbery, School Business Official, James McKenna, Director of Student Services and Athletics

S. Section 504 Compliance Officer - James McKenna, Director of Student Services and Athletics

T. Asbestos Officer - Ron Cooper, Director of Facilities

U. Right to Know Officer - Laurie Holtsbery, School Business Official

V. Investment Officer - Laurie Holtsbery, School Business Official

W. Approval of Budget Transfer under \$25,000-Jeremy Belfield, Superintendent of Schools

X. Approval of Budget Transfers over \$25,000 - Board of Education

## Y. CSE and CPSE Committee Members - 2024-2025

1. Chairperson - James McKenna
2. Substitute Chairperson - Kaitlin Alabrandi, Kelly Drapikowski and Elizabeth Gawinski
3. Special Education Teachers - Alison Bristol, Gregory Scott, Christine Baker, Elizabeth Sopchak, Teresa Miller, Kristen Reardon, Natalee Devine, Nicole Hutson, Andrea Amidon, Katie Coulon, Cathleen Clemens, Rosalie Whipple and Rylie Conover
4. School Psychologists - Kaitlin Alibrandi, Kelly Drapikowski, Elizabeth Gawinski
5. Parent Representatives - Angela Stivers
6. All LaFayette Central School District Teaching Assistants

## Z. NYSED Approved Impartial Hearing Officer

### AA. Other CSE, CPSE, 504 Appointments for School Year 2024-2025

1. Speech - Lori Mucha, Janelle Zachery
2. Occupational Therapy - Rosalie Bartolomeo
3. Physical Therapy - OCM BOCES
4. School Counselors - Edward Merante, Kristeen Cool, William O'Leary, Rebecca Brown
5. Native American Student Liaison - Shawna Booth and Edward Shenandoah, Meagan Smith (MBK Coordinator)
6. School Social worker - Crystal Butler, Danielle Smith, Renee Pierce, and Tiffany Devendorf
7. School Nurse - Ashley Brown, Mackenzie Cook, and Jennifer Gates
8. Teacher of Visually Impaired - OCM BOCES
9. Audiology - OCM BOCES

### BB. Organizational Chart - 2024-2025 - Policy# 4212

### CC. Authorization for Mileage Reimbursement at IRS rate

### DD. Application Approval Officer for Free and Reduced School Lunch Applications

1. Robert Kennedy, School Lunch Manager

### EE. Authorization for Petty Cash:

1. School Lunch Fund - \$100.00 - Robert Kennedy, School Lunch Manager
2. District Office - \$100.00 - Kimberly Reppi, Account Clerk II
3. Transportation Department - \$100.00 - Christine Finch, Trans. Supervisor
4. Maintenance Department - \$100.00 - Ronald Cooper, Director of Facilities
5. C. Grant Grimshaw School - \$100.00 - Nicole Pertranchuk, Building Principal
6. LaFayette High School - \$100.00 - Jason Ryan, Building Principal
7. Onondaga Nation School - \$100.00 - John Gizzi, Building Principal
8. Big Picture School - \$100.00 - Susan Hart, Building Principal
9. Big Picture On The Dot Coffee Shop Change Drawer - \$50.00 - Susan Hart, Building Principal

FF. Bonded Personnel for School Year 2024-2025

1. Treasurer - \$1,000,000
2. School Tax Collector - \$1,000,000
3. Extra Classroom Activity Treasurer - \$1,000,000
4. Claims Auditor/Deputy Treasurer - \$1,000,000
5. Blanket Bond - \$100,000 per employee

GG. Other Annual Appointments

1. Director of Physical Education - Jason Ryan
2. Jr. Sr. High School Dean of Students and District wide Technology Coordinator - Sean Zehner

HH. Readopt Code of Ethics for Board Members

II. Readopt Policy 5410

JJ. Data Privacy Officer - Sean Zehner

KK. District Health and Safety Committee

LL. McKinney Vento Liaison - Laurie Holtsbery

MM. Foster Care Liaison - James McKenna

**Motion:** Carried    **1st:** Trustee LaCava    **2nd:** Trustee Gates  
**Vote:**    **YES:** 5    **No:** 0    **Abstain:** 0    **Absent:** 2

VII. Other Items - Consent Action

A. Authorization for Superintendent and Board Member Membership Fees and Attendance at State and National Conferences, including budgeted expenses, for School Year 2024-2025

1. New York State School Boards Association
2. Rural Schools Program
3. CNY School Study Council/School Boards Institute
4. Syracuse University Study Council
5. Cortland Chamber of Commerce
6. National Center for Education Research and Technology
7. NYSCOSS Superintendent's Committee
8. AASA - The School Superintendents Association
9. Management Advocates for School Labor Affairs
10. New York State Personnel Administrators Association

B. CNY Health Insurance Cooperative and Workers' Compensation Boards 2024-2025

1. Cooperative Health Insurance Fund of CNY and Workers Compensation 2024-2025

C. 2024-2025 Substitute teacher Rate

D. Approval of Personnel  
1. Annual Appointments

**Motion:** Carried    **1st:** Trustee LaCava    **2nd:** Trustee Moore  
**Vote:**    **YES:** 5    **No:** 0    **Abstain:** 0    **Absent:** 2

VIII. Closing Remarks

A. Oral Communications - No Oral Communication

IV. Adjournment

A. Adjourn the Meeting at 5:39 pm

**Motion:** Carried    **1st:** Trustee    **2nd:** Trustee  
**Vote:**    **YES:** 5    **No:** 0    **Abstain:** 0    **Absent:** 2

Respectfully Submitted  
Paula Hibbert